

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of November 3, 2009 Cabinet Meeting
Date: November 3, 2009

Members Present: Anderson, Bertch, Bohnet, Cannell, Colby, Collins, DeHaven, Horton, Hutchins, Johnson, Kocher, Niewoonder and Schlack

TBO Discussion

- a. The following personnel items were reported:
 - o Russ Panico started his new position as ombudsman yesterday.
- b. Reality Checks:
 - o Reminded the Cabinet that Human Resources needs to be kept informed when someone from one of their departments is no longer employed by the College.
 - o Discussed the challenge of the loss of the Michigan Promise grant to our students and KVCC's response. A recommendation will come to the Cabinet next Tuesday.
- c. Kudos! were given to the following:
 - o All the people who worked on the Branding project.
- d. Book Discussion – Agreed to look at reading the book: "Outliers" by Malcolm Gladwell.

Approval of Minutes

The minutes of the October 30, 2009 meeting were approved as presented.

Other

- Reminded the Cabinet that two *Sexual Harassment* workshops are scheduled this month and all supervisors and managers are required to attend.
- Several charts for posting on our Progress Charts board were reviewed. Steve will incorporate the suggested changes to get them ready for posting.
- The changes to the student handbook are being incorporated and will be reviewed again by the Cabinet next week.
- An article on the Presidential mandate for graduation initiatives was distributed.
- Briefly discussed some of the requirements/challenges associated with applying for federal grants. We need to gather and report specific student and economic data in order to present our case; much of the data is required by the agencies offering the grants.
- Discussed the challenges of supporting student success and developmental courses. A recommendation will be coming from the Retention Committee about establishing a protocol to block students from enrolling in college courses who do not have basic reading and math skills until they show mastery and are "college ready." The ExpressWays program has just begun; it does not have a track record but does have the potential to help the underprepared students. It was agreed that reports from the Retention Committee and the Curriculum Committee's sub-committee on retention will be presented at next week's meeting. In addition, an update from the ExpressWays program will be presented.

Other Discussion Items

- **Travel – the following items were reported for the record:**
 - Deb Dawson and Dennis Bertch will visit Hamilton High School on Nov. 4 to discuss alternative energy/dual enrollment opportunities with the school superintendent.
 - Mike Clark and Ron McLaughlin will attend a softball coaches' clinic in Chicago, Nov. 20 and 21.
 - Jim DeHaven will attend the renewable energy conference with Kathy Johnson today in Detroit.
- **Grants**
 - No grant requests presented.

Next Meeting – The next meeting is scheduled for November 10 at 8 a.m.